Master of Information Systems Management - BIDA  
Accelerated Masters Program

Eligibility

| Academic requirement | • Chatham undergraduate students from ANY major  
|                      | • Strong academic background  
|                      | • Most undergraduate requirements completed  

| Apply Junior Year | To be eligible for the AMP Program, candidates must apply their junior year and will begin their senior year. (Chatham students will cross register for coursework at Heinz their senior year – 24 units (maximum) each semester, and will become a fully enrolled CMU student the following year)  

Standard Application Materials

1. Application Deadline | January 10th, 11:55pm  
2. Application | Apply online: https://app.applyyourself.com/?id=cmu-spp  
3. 3 Letters of Recommendation | 1 of the letters may be from a professional contact – i.e. internship supervisor, hourly position supervisor  
4. Official Transcript(s) | Your official Chatham transcript must be delivered to the Heinz College. If applicable, official transcript from all colleges or universities attended, regardless of whether credit or degree was obtained.  
5. Statement of Purpose | An essay describing your interest in this field and how your experience and proposed study will help you reach your career goals  
6. Resume | A current resume with your education information, work experience (including internships and hourly positions) and extracurricular information  
7. GRE/GMAT | Official GRE/GMAT test scores are required of ALL MISM-BIDA AMP applicants  

Additional AMP Application Requirements

8. Signed AMP Form | Completed Undergraduate Course Requirements form (AMP form) with advisor’s signature; you may scan and upload the completed/signed form to the online application.  
9. Required Interview | Interviews are required. You must Contact the Admissions Office by phone to schedule your interview. Schedule as soon as possible. (Please plan to have your interview completed before winter break – schedule ahead!) Call 412.268.2164  
10. Bachelor’s Degree Requirement | The completed bachelor’s degree requirement is waived for AMP applicants

Financial Aid Information

Undergraduate students do not qualify for Heinz MSIM financial aid  
Students will qualify for aid in the final two semesters of the MISM-BIDA - AMP (after having completed a Bachelor’s degree)  
Financial Aid contact: Catherine Demchak, cdemchak@andrew.cmu.edu

MISM-BIDA Degree Requirements

| Units required | 180 units are required to complete the MISM-BIDA program  
| Undergrad units toward the MISM-BIDA degree | Up to 24 units of undergraduate classes completed while enrolled in the MISM-BIDA program may be transferred and counted toward the required 180 units. Courses should be upper division and relevant to the content of the MISM-BIDA degree. A grade of B or better must be earned in order to count the units toward the MISM-BIDA degree.  
| Units remaining | Students able to transfer the total 24 units will complete the remaining 156 MISM-BIDA units  
| Prerequisite Coursework | Some MISM-BIDA courses may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.  
| Internship | At least 1 college level programming course must be successfully completed prior to enrolling in the program (first semester of AMP program). Prerequisite course grades should be a “B” or higher.  
| Successful completion of an approved summer internship |
# Sample Schedule

<table>
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<tr>
<th>Year 1 (Senior Year)</th>
<th>Fall Semester</th>
<th>Units</th>
<th>Spring Semester</th>
<th>Units</th>
<th>Summer</th>
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<tbody>
<tr>
<td>Undergraduate Coursework</td>
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<td>Undergraduate Coursework</td>
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<td>Internship</td>
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<tr>
<td>Object-Oriented Programming in Java - 95712</td>
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<td>Analytics and Business Intelligence - 95852</td>
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<td>Database Management - 95703</td>
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<td>Strategic Writing Skills - 94701</td>
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<td>Data Mining - 95791</td>
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<td>Professional Speaking Skills - 95718</td>
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<th>Year 2 (Grad Year)</th>
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<th>Spring Semester</th>
<th>Units</th>
<th>Summer</th>
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<td>Economic Analysis – 95710</td>
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<td>Data Analytics Capstone Project – 95720</td>
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<td>Distributed Systems - 95702</td>
<td>12</td>
<td>Digital Transformation – 95722</td>
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<td>Advanced Business Analytics - 95866</td>
<td>6</td>
<td>Decision Making Under Uncertainty – 95760</td>
<td>6</td>
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<td>Data Warehousing - 95797</td>
<td>6</td>
<td>Financial Accounting – 95715 &amp;</td>
<td>6</td>
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<td>Statistics - 95796</td>
<td>6</td>
<td>Principles of Finance - 95716</td>
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<tr>
<td>Organizational Design &amp; Implementation - 94700</td>
<td>6</td>
<td>Graduate Elective* (may or may not be required to take)</td>
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* Some MISM-BIDA courses may fulfill undergraduate requirements. You should discuss this with your undergraduate advisor.

** Chatham undergraduate coursework is depicted in credits, not units

## Benefits

- You will complete two semesters of coursework as an integrated undergraduate-graduate student before graduating with a Bachelor’s degree in May
- You will be able to complete an internship in the summer following your senior year
- Completing your internship prior to starting the final two semesters will allow you to have more work experience to discuss with recruiters visiting campus during the fall semester
- You will be eligible for MISM-BIDA financial aid in the final two semesters of the program (after having completed a Bachelor’s degree)
- You may be able to exempt certain Heinz courses with units earned in undergraduate coursework which would give you more flexibility in course selection. The undergraduate courses that qualify you to exempt a Heinz course are reviewed each academic year.

## Contact Information:

- David Danenberg (davidbd@andrew.cmu.edu)  
  Assistant Director of Admissions  
  Hamburg Hall, Room 1102
- Sean Beggs (sbeggs@andrew.cmu.edu)  
  Director of MISM-BIDA Program  
  Hamburg Hall, Room 1116
- Amy Seymour (aseymour@andrew.cmu.edu)  
  Associate Director of Admissions  
  Hamburg Hall, Room 1102
- David Eber (deber@andrew.cmu.edu)  
  Director of Admissions and Financial Aid  
  Hamburg Hall, Room 1102
- Bridget Jakub (jakub@andrew.cmu.edu)  
  Associate Director of Admissions  
  Hamburg Hall, Room 1102
- Admissions Office – To Schedule Interviews  
  Please call (412) 268 – 2164  
  hnzadmit@andrew.cmu.edu  
  Hamburg Hall, Room 1102
Accelerated Master’s Program (AMP) Undergraduate Course Requirements Form

This form is required as part of the Application for admission.

**Returning your completed form:**
- Upload a scanned copy of the completed/signed form on the “Additional Information” page of the online application
- Deliver the completed/signed form to: Heinz College Office of Admission; Hamburg Hall, Room 1102

**All students applying to the AMP** must complete this form (with their advisor’s signature), listing their undergraduate degree requirements (specific courses that are required, electives AND any other units required to complete their bachelor’s degree) that will be remaining prior to enrolling at Heinz College (at the start of the fall semester of their senior year).

**Chatham** undergraduate students are eligible to apply for admission to the AMP only if the student will have the ability to enroll in the necessary number of graduate courses during their senior year:
- **MISM-BIDA:** 48 UNITS MUST BE TAKEN IN THE FIRST YEAR (24 units each semester)

**Chatham** undergraduate students are eligible to “double count” certain undergraduate coursework towards their master’s degree requirements. The following applies to courses taken during their senior year, while enrolled in the AMP, with their master’s program director’s approval, and assuming an upper division course of grade B or higher:
- **MISM-BIDA:** 24 UNITS OR LESS

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**Student Name:** ______________________________________________________

**Student Undergraduate Major:** __________________________________________

Please check one: Chatham University Undergraduate ___

# of units/credits required to complete bachelor’s degree= __________

# of units/credits remaining (at the start of senior year) to graduate= __________

Please legibly list the remaining required courses you need to take in order to complete your undergraduate degree, what semester you plan to take them during your senior year, and how many units/credits you will earn for each course:

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title (semester to be taken)</th>
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**Advisor Name:** ______________________________________________________

**Advisor Signature:** ____________________________________________ Date: __________